

EMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Duncan McBride

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 5

FOR ALLOWANCES FOR THE MONTH OF: April / May 2011

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
5/4/2011	4pm	6pm	Maidenhead	22	£
12/4/2011	5pm	6pm	Maidenhead	22	
24/5/2011	7pm	9pm	Maidenhead	22	
31/5/2011	4pm	6pm	Maidenhead	22	
SUB TOTAL				66	
TOTALS CLAIMED				66	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipts(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO

*Please attach as appropriate

Signature of Member: *[Signature]* Date: 4 June 2011

For Office Use Only	
Democratic Services:	Authorised for Payment: c Date: 07/06/11
Payroll:	Input by: Checked by: Date:

* IF DATE IS CORRECT £9.90 x 3 = £29.70

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD RECEIVED

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: DUNSCAN, McBRIDE
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll).....

14 SEP 2011

FOR ALLOWANCES FOR THE MONTH OF September 2011

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM		TIME TO	PLACE WHERE DUTY WAS PERFORMED	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
7/7/11			Maidenhead		✓ 22	£ P
12/7/11			M	Finance/Accounts	✓ 22	
13/7/11			M	Audit Panel	✓ 22	
25/7/11			M	Pension Panel	✓ 22	
26/7/11			M	Council	✓ 22	
7/9/11			M	HR	✓ 22	
6/9/11			M	Audit Panel	✓ 22	
13/9/11			M	Windsor Boys School/review to Trevelyan	✓ 22	
SUB TOTAL					✓ 176	
TOTALS CLAIMED					✓ 176	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

Thesee Hactary Gill Partridge for
 for Andrew Baker Ian Trevelyan

(N.B. Please ensure that you have attached (s) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate

Signature of Member: _____ Date: 13/9/11

For Office Use Only

Democratic Services:	Authorised for Payment: _____	Date: <u>14/09/11</u>	Checked by: _____
Payroll:	Input by: _____	Batch No: _____	Date: _____

MEMBERS' MILEAGE CLAIM FOR

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: DUNCAN McBRIDE
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 311212011

FOR ALLOWANCES FOR THE MONTH OF 31/12/11

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
26/9/11	6.30pm	Maidenhead	✓ 22	
27/9/11	4 pm	—	✓ 22	
8/11/11	1pm	Alastair Gilchrist meeting	✓ 22	
14/11/11	7pm	Audit Panel	✓ 22	
23/11/11	5.30	Employment meeting - Ian Newbold	✓ 22	
29/11/11	5.30	—	✓ 22	
30/11/11	7.	Audit Panel	✓ 22	
1/12/11	5.30	Standards Board	✓ 22	
6/12/11	7	Comms	✓ 22	
8/12/11	2pm	KPMG meeting - Andrew Brooke	✓ 22	
13/12/11	3.30	Pensions Panel	✓ 22	
14/12/11	7.	Audit Panel	✓ 22	
SUB TOTAL			264	
TOTALS CLAIMED			264	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.
 Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate

Signature of Member: [Signature] Date: 6/12/2011

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:	Batch No:	Checked by:	Date:
Payroll:	Input by:				

EMBERS' MILEAGE CLAIM FOR

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: **DUNICAN, M.C. BRAINE**
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): **31/3/12**

FOR ALLOWANCES FOR THE MONTH OF: **Feb 2012** TO: **31/3/12**

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
13/2/12	7pm - 9pm	MAIDENHEAD COUNCIL	22	£
28/2/12	7pm - 10.30	WINDSOR COUNCIL	16	
1/3/12	5.30 - 8.00	MAIDENHEAD STANDARDS BOARD	22	
5/3/12	5 - 7	MAIDENHEAD CONDITIONS OF SERVICE	22	
7/3/12	4.30 - 7	MAIDENHEAD OFSTED	22	
SUB TOTAL			104	
TOTALS CLAIMED			104	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a fill receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES** NO *
 *Please delete as appropriate

Signature of Member: Date: **March 6 2012**

For Office Use Only

Democratic Services:	Authorised for Payment: £	Date: 09/03/12	Batch No:
Payroll:	Input by:	Date:	Checked by: